

SPARC Support Grant Program 2024/2025 Round 2

Form Preview

APPLICANT DETAILS

* indicates a required field

SPARC SUPPORT GRANT PROGRAM

Purpose:

The SPARC Support Grant Program is designed to support cultural organisations and individuals to initiate and develop projects that support regional creative diversity, innovation and growth. Founded in the Values, Goals and Actions of the 2020 Dubbo Regional Council Cultural Plan (SPARC Plan).

Before you complete this application you must read the [SPARC Support Grant Program Guidelines](#) and the [SPARC Cultural Plan](#).

Each application can apply for up to \$10,000.00 each round and is required to address the following:

- 1.The project/program must address:
 - 1.Proposed project including its proposed goals and outcomes
 - 2.The capacity of the organisation to deliver the proposed goals of the project
 - 3.Outline the key milestones of the project and expected timeline
 - 4.How the proposed project supports the outcomes and goals of the 2020 Dubbo Regional Council Cultural Plan (SPARC)
- 2.Demonstrate the capacity to manage funds and deliver the project/program within twelve (12) months

Funding can be applied for:

- Performances and exhibitions
- Increased skills and professional development opportunities for creatives
- New works that extend creatives and cultural forms
- Community arts, cultural development and cultural education
- Initiatives that strengthen cultural tourism and connections between culture and economic growth
- Projects that support and platform local creative voices and perspectives
- Heritage programs that support access, preservation and understanding of regional stories

Council will highly consider programs that:

- Directly action and support the outcomes of the SPARC Plan
- Provide unique, diverse and equitable cultural outcomes for the community
- Support the development and growth of a robust cultural sector
- Prioritise the development of new and emerging cultural programs or experiences
- Display cross-collaboration between community groups

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

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Organisation *

Organisation Name

Please upload evidence that you are a not-for-profit entity

Attach a file:

If you are not applying as a non-for-profit entity, evidence could include a letter confirming this status.

Position in Organisation

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Mobile Phone Number *

Must be an Australian phone number.

Must be an Australian phone number. Please enter as XXXX XXX XXX

Email *

Must be an email address.

Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	

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Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

ELIGIBILITY

Are you applying as? *

☐ Individual

☐ Group

☐ Other:

Are you one of the following? *

☐ Resident within Dubbo LGA

☐ Resident outside of Dubbo LGA

☐ Other:

Do you/the group have any overdue acquittal/s for previous grants from Dubbo Regional Council, across any grant program? *

For more information regarding entity types, please review Pages 4-6 of the SPARC Support Grant Program Guidelines.

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☐ Yes

☐ No

How did you hear about the SPARC Support Grant Program?

☐ Dubbo Regional Council Website

☐ Social Media

☐ Word of Mouth

☐ Previous Partnership or Grant Recipient

☐ Other:

PROJECT DETAILS

*** indicates a required field**

Project Title *

Word count:

Must be no more than 15 words.

Please note, if your application is successful this information may be used publicly for promotional purposes.

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Brief Description of Project *

Word count:

Must be no more than 100 words.

Project Start Date

Must be a date.

between 1/07/2025 and 1/06/2026

Project Finish Date

Must be a date.

between 1/07/2025 and 1/06/2026

Tell us about your/the group's proposed project idea *

Word count:

Must be no more than 200 words.

Consider - Why you want to do the project, who it will impact, what it's/your ultimate outcome.

Outline the key milestones and expected timeline of your project *

Word count:

Must be no more than 100 words.

Consider - Any consultation you need to do, communication or marketing needs and realistic timeframes for each step.

Demonstrate your experience and ability to plan, manage and deliver the project/program *

Word count:

Must be no more than 200 words.

Consider similar projects that have been delivered within a similar timeframe.

ALIGNMENT WITH DUBBO REGIONAL COUNCIL'S 2020 SPARC CULTURAL PLAN

* indicates a required field

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Is your project a clearly defined arts and cultural activity as defined in the 2020 SPARC Cultural Plan? *

☐ Yes

☐ No

Please outline the main action in the 2020 SPARC Cultural Plan that this project aims to address.

Please provide justification for how your project intends to achieve these outcomes. Be sure to consider how your proposed project shows clear alignment to the action identified. You will be asked to indicate how you achieved the action in your acquittal and applications will be assessed on clear and considered alignment with the specified SPARC outcome.

To complete the below, please select the theme from the SPARC Plan and a section will appear with a drop-down menu of available actions. Please select the most appropriate action which is most applicable to your project.

To view the SPARC Cultural Plan, please [Click Here](#).

SPARC Themes

Discovery

This section is conditional

Please select the most appropriate

Immersion

This section is conditional

Please select the most appropriate

Growth

This section is conditional

Please select the most appropriate

Distinction

This section is conditional

Please select the most appropriate

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Accessibility

This section is conditional

Please select the most appropriate

Communal

This section is conditional

Please select the most appropriate

Justification

Please provide justification of how your project intends to achieve your identified SPARC outcome *

Word count:

Must be between 100 and 300 words.

BENEFITS TO THE DUBBO REGION COMMUNITY

*** indicates a required field**

Why is this project important? *

Word count:

Must be no more than 200 words.

Consider - how your reasons relate back to your identified SPARC outcome.

Who will this project impact? *

Word count:

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Must be no more than 200 words.

Consider - how your impacts relate back to your identified SPARC outcome.

ABORIGINAL CULTURAL ELEMENTS

Does your project involve Aboriginal cultural elements, community or heritage? *

☐ Yes ☐ No

If yes, you will be required to provide letters of confirmation/support from the relevant communities and/or organisations.

Attach a file:

ESTIMATED ENGAGEMENT

How many creative practitioners will your project engage? *

How many members of the community will your project engage? *

This program, or the majority of this program, will be held in *

☐ Dubbo ☐ Wellington ☐ Village

If selected Village, please indicate which one

Please indicate if your project will be targeted towards any one of the demographics listed below. This can include information about yourself, the group members (if applying as a group), other artists, organisations and communities as partners, collaboration and audiences.

NSW Aboriginal people *

☐ Yes ☐ No

People from culturally and linguistically diverse (CaLD) backgrounds *

☐ Yes ☐ No

People with disability and/or who are d/Deaf *

☐ Yes ☐ No

LGBTQIA+ *

☐ Yes ☐ No

Young people under the age of 25 *

☐ Yes ☐ No

People over the age of 55

☐ Yes ☐ No

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Other, please specify

If yes to any of the above, please provide details on how these groups will be engaged with your project and the expected impacts

Word count:
Must be no more than 200 words.

APPLICATION FOR ASSISTANCE

* indicates a required field

Budget

MANDATORY - please provide details of expenditure to match funding requested.

This could include expenses such as:

- Council fees and charges/venue hire
- Payment for creative/culture practitioners
- Costs associated with event logistics, administration or operations
- Marketing and promotion

You will be required to provide an acquittal of funds received for these expenses.

Budget

Expenditure	\$

Budget Totals

Total Funds Requested *

Must be a dollar amount.

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This number/amount is calculated. What is the total financial support you are requesting in this application?

SUPPORTING DOCUMENTS

* indicates a required field

Document Upload

Do you have Public Liability/Product Liability Insurance? *

- ☐ Yes
☐ No

If yes, please upload your Certificate of Currency for Public Liability/Product Liability Insurance

Attach a file:

Please upload any other supporting documents you would like to add to your application

Attach a file:

FUNDING AGREEMENT

* indicates a required field

This application for funding, if successful, is an agreement with Dubbo Regional Council (DRC) that you will return the following benefits:

1. DRC brand placement/recognition:

- Printed promotional material
- Event website
- Social media posts/activity promoting your activity
- Dedicated post/activity acknowledging Council as a funding partner and acknowledging the SPARC Support Grant Program

2. Willingness to participate in a joint media call or media release to help promote your activity

3. Arrange with Council to collect a banner and relevant logos promoting Council's support for your activity

4. Provide a minimum of 3 high resolution images that can be used by Council to promote your activity in the future and use to support destination marketing activities.

Failure to deliver on the benefits above may impede your ability to seek funding from Council in the future.

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Please indicate if your group or project has a website or social media channels below:

Social Media *

- ☐ Facebook
- ☐ Instagram
- ☐ Our event does not have a social media channel

Account names or tags

Website *

- ☐ Yes
- ☐ No

Website address

DECLARATION AND PRIVACY STATEMENT

* indicates a required field

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact Dubbo Regional Council immediately if any information provided in this application changes or is incorrect.

Dubbo Regional Council respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the services in accordance with the Trustees'/Directors' powers, functions and purposes. It may also be used by the Trustees/Directors and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact the Regional Experiences Team on 6801 4000. I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

I am authorised to complete this application and have read and understood the guidelines and terms and conditions. *

- ☐ Yes

Authorised Person's Name *

Title First Name Last Name

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Position held *

Date of declaration *

Must be a date.